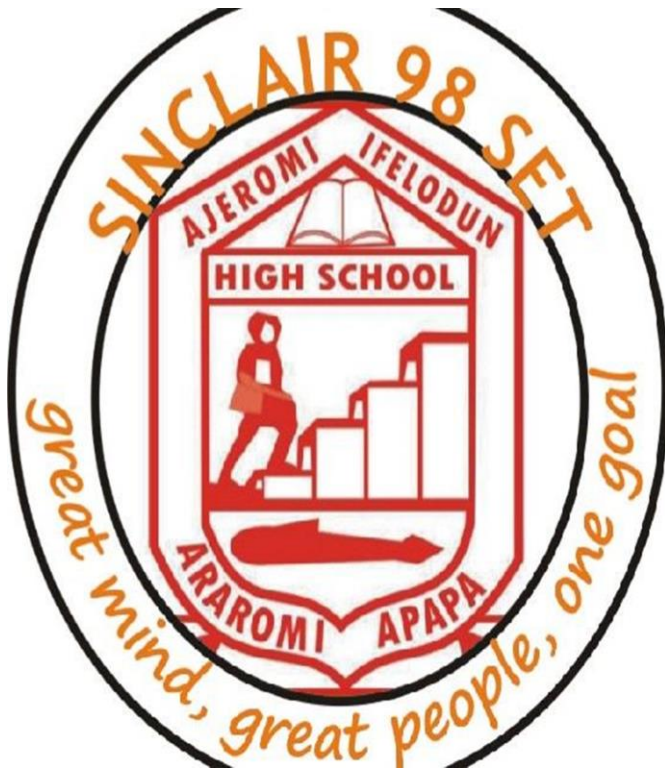




**CONSTITUTION:
AJEROMI
IFELODUN HIGH
SCHOOL, 1998
SET ALUMNI.**



CONSTITUTION OF AJEROMI IFELODUN HIGH SCHOOL, 1998 SET.

PREAMBLE

We, the alumni of Ajeromi Ifelodun High School, 1998 Set, located in Lagos State in the Federal Republic of Nigeria, have committed ourselves to form an association called “Ajeromi Ifelodun High School, 1998 Set”

We, members of the Association, do hereby commit ourselves to support and solemnly pledge to adhere to the tenets of this constitution.

ARTICLE I: NAME

The name of our association shall be known as **Ajeromi Ifelodun High School, 1998 Set** and members shall be known as “**great ifelodun**”.

ARTICLE II: BRANCHES OF THE ASSOCIATION

Members are not allowed to form a branch outside Lagos as it is risky and likely to cause division in the general house.

ARTICLE III: OBJECTIVES

The purpose of the association shall include, but not limited to the following:

- a) Shall be non-profit, non-political, charitable and voluntary organization
- b) Identify and organize alumni of Ajeromi Ifelodun High School, 1998 Set and promote the welfare of its members as it's main objective.
- c) Help to strengthen teaching and learning at our alma mater
- d) Support and collaborate in any viable projects and programs as may be initiated by the school's administration, benevolent organizations, PTA, school board of governors and to salvage, sustain, uphold, promote and protect the image of our alma mater
- e) Promote any other activities that may be deemed necessary and appropriate in the interest of the association.



ARTICLE IV: MEMBERSHIP

Section I

Membership shall be open to all former students who graduated from Ajeromi Ifelodun High School in 1998, irrespective of the period of their admission into the school.

Section II. Class of Membership

(a) Financial member:

Is a member who is up to date in dues payment. Such a member is entitled to all rights and privileges and subject to all obligations membership confers. Such rights shall include eligibility to seek any office in the association (subject to being certified as qualified) and the right to vote.

(b) Member-at-large

A member who has relocated out of Lagos or because of ill-health or a legitimate reason is unable to attend or participate in regular meetings and activities and desires to retain membership and upon whom the executive committee desires to confer this status. Such a member shall not be eligible to hold any sensitive elective office such as President, Secretary, Treasurer and Financial Secretary but can contest for other elective offices and has the right to vote for any candidate of his choice. The Executive committee shall review this status every four (4) year.

(c) Non-Financial member

A non-financial is a member who does not pay dues and such a member shall not be eligible for any benefits and cannot be voted for into any elective offices but have voting rights.

Section III: Registration and Dues

- a) There shall be no registration fee for members and a registration fee of N500 for associate members or as may be determined by the Executive Committee and approved by the membership.
- b) Annual dues for all classes of members shall be N12,000 (i.e N1,000 per month) as agreed by the majority members and determined by the Executive Committee.
- c) Dues shall be paid yearly, twice a year, quarterly or monthly on installments and shall not be prorated.



ARTICLE V: EXECUTIVE COMMITTEE (EC)

The association shall be administered by an elected, governing body known as the Executive Committee (EC) to be composed of;

- a) President
- b) Vice President
- c) General Secretary
- d) Assistant Secretary
- e) Financial Secretary
- f) Treasurer
- g) Provost/Public Relations Officer (PRO)
- h) Auditor
- i) Welfare
- j) Social Director

ARTICLE VI: DUTIES OF THE EXECUTIVE OFFICERS

a) The President:

It shall be the President's duties among others:

- i. To preside at every Annual General Meeting and other meetings of the Association and the Executive Committee.
- ii. To cause summoning of the Annual General Meeting and other meetings either on his own initiative or in accordance with the decision of the Executive Committee or at the requisition of 5 members for summoning a General Meeting.
- iii. To direct all other officers of the Association in the performance of their duties.
- vi. The President after his/her tenure shall be a ceremonial adviser as ex- officio to all Incoming Executive Committee of the alumni.

b) The Vice-President:

The duties of the Vice President shall be as follows:

- i. The Vice-Presidents shall in the absence of the President, preside at all meetings over which the President, by constitution, has power to preside.
- ii. He/she shall perform all other duties which the President, owing to ill health, or absence or any other cause is unable to perform, or as shall be ascribed to him by the President, the Executive Committee or General Meeting.
- iii. In absence of the President, and the Vice-Presidents, members of the Executive Committee present shall nominate one of their EC members to preside.

c) The General Secretary:



The duties of the General Secretary shall be as follows:

- i. To summon, on the instructions of the President or on requisition, the annual General Meeting, the Executive Committee, or other General Meetings of the Association, provided that, upon requisition, signed by not less than 5 members of the Executive Committee, the General Secretary shall summon a meeting of the Executive Committee and on the requisition of not less than 15 members, he/she shall summon an extra ordinary General Meeting of the Association.
- ii. To record and keep minutes of all meetings.
- iii. To write and dispatch circulars, letters and other correspondences of the Association or the Executive Committee.
- iv. To keep a roll of members and an up-to-date list of officers of branches of the Association.
- v. To perform all other duties as may be allotted to him/her by the President or the Executive Committee or the Annual or Extra-ordinary General Meeting.
- vi. To be responsible for the general management of the Secretariat of the Association.
- vii. He/She or any of his/her Assistant shall be a member of each and every sub-committee of the Association.
- viii. To submit a general report of the activities of the Association at the annual General Meeting.

d) The Assistant Secretary:

- i. The Assistant Secretary shall assist the General Secretary in the performance of all secretariat duties and one of them shall, in the absence of the General Secretary, act in his/her place.

e) Treasurer:

The duties of the Treasurer shall be as follows:

- i. To receive, collect and pay to the Association's Bankers all monies collected for the Association.
- ii. To carry out any decision or directive of the Annual General Meeting and the Executive Committee in matters relating to the budget or finances of the Association.
- iii. To prepare or cause to be prepared and circulated to every member of the Association at or before every Annual General Meeting, the audited Balance Sheet and Annual Statement of Account as well as an Annual Report of the Association.
- iv. Not to invest the money of the Association in such securities as it may lead to fraud.
- v. To prepare or cause to be prepared and submit for the approval of the Association, an Annual Budget containing estimated revenue and expenditure of the Association.

f) The Financial Secretary:

The duties of the Financial Secretary shall be as follows:



- i. To be in constant touch with branches of the Association so as to ensure that all members pay their annual dues as prescribed by this Constitution and other dues or subscriptions as may be determined by the Annual General Meeting or the Executive Committee.
- ii. To prepare from time to time the list of defaulting members.
- iii. To circulate such lists to the Annual General Meeting and the Executive Committee.
- iv. To collect and promptly pay all monies to the Treasurer.

g) Provost/Public Relations Officer (PRO):

The duties of the Provost/Public Relations Officer (PRO) shall be as follows:

- i. To publicize the activities of the Association.
- ii. To present the correct and progressive image of the Association to the public.
- iii. To ensure that there is orderliness in every meeting.

h) The Auditor:

At least three (3) qualified Accountants or professionals in the banking Industry, and must be members of the Alumni, be selected to audit bi-annually (i.e two times a year), the books of accounts and documents of the Association.

i) Welfare :

- I. To seek new members for the Association (membership drive).
- II. To follow up on inactive members of the Association.
- III. To follow up on the well-being of all members.
- IV. To monitor and provide feedback to the Association on all needs and projects to be embarked on the school (**Ajeromi Ifelodun High School**).

J) Social Director:

- I. To organize the social activities of the Association.
- II. To be in charge of event planning.

ANNUAL GENERAL MEETING

The Annual General Meeting shall be the principal organ of the Association and shall be held in the month of December each year, subject to 21 days' notice published on social media (Facebook, whatsapp, Instagram etc), in addition to notices dispatched to all members.



EXTRA ORDINARY GENERAL MEETING

An Extra-ordinary General Meeting may be summoned by the Executive Committee as may be deemed necessary, subject to at least 21 days' notice being given.

Upon a written requisition, signed by at least 15 members, for the holding of an Extra-ordinary General Meeting, in which requisition shall be specified, the business to be discussed at the meeting, the Executive Committee shall, giving at least 21 days' notice, summon a General Meeting for the discussion of the matter specified, provided that no other matter shall be discussed at such meeting.

THE EXECUTIVE COMMITTEE

The affairs of the Association shall be managed by an Executive Committee which shall consist of all the officers mentioned in article 5 of this Constitution. There shall not be any branch in order to avoid the risk of a divided house.

SUB-COMMITTEES

The Annual General Meeting or the Executive Committee may establish such sub-committees as may be considered necessary for the discharge of the functions of the Association.

ELECTIONS

- Members of the Executive Committee shall be elected at Annual General Meeting every 4 years.
- Immediately prior to the election, all offices shall be declared vacant.
- Elections shall be conducted by three Returning Officers who shall be selected by the general assembly, from 6 members chosen by the Executive Committee members, on being appointed as such, declare that they have no interest in any of the offices being contested for.
- Elections shall be conducted by online open poll voting system before the annual convention and as stated by the electoral committee.

TENURE

- Every officer is eligible to hold office for not more than two (2) consecutive terms of four (4) year each. This provision is without prejudice to a person, being elected for another office subsequently.
- A person may not be re-elected to the same office after two (2) terms of 4 years each.
- A retiring President shall, as Immediate Past President be an ex-Officio member who serves as a ceremonial adviser to all incoming Executive Committee of the Alumni.

FILLING OF VACANCIES IN THE EXECUTIVE COMMITTEE



The Executive Committee shall have power to fill any vacancies which occur during its term of office and

If at least six (6) members reject the inclusion of the member(s) so appointed, election shall be held at an extra ordinary meeting summoned for the purpose.

QUORUM

The quorum at meetings of the Association shall be as follows:

- i. For any General Meeting, 10 members shall form a quorum or an approval of the office of President.
- ii. For an Executive Committee, Five (5) members shall form a quorum.

PRESIDENT'S CASTING VOTE

The President shall have a right to a casting vote in addition to his ordinary vote at both General and Executive Committee Meetings of the Association.

SIGNATORIES OF THE ASSOCIATION

The President, the General Secretary and the Treasurer shall be signatories of the Association. The President and any one of them shall operate any accounts containing the funds of the Association, which shall be registered at all times in the name of the Association.

ARTICLE VI: AUTHORITY AND LIMITATIONS OF THE EXECUTIVE COMMITTEE (EC)

Section I: Authority: The EC shall have authority to:

- i. Keep in custody and maintenance of the Association's assets and finances.
- ii. Establish standing and temporary committees for the smooth running of the association.
- iii. Administer the association using the authority and powers vested under the constitution.

Section II: Limitations

The EC shall not have any authority to spend or authorize any expenditure in excess of 20,000.00 (twenty thousand naira) without approval by the general membership at a regular or special meeting

ARTICLE VIII: ELECTIONS AND TENURE OF OFFICERS

Section 1: Elections of Officers

- i. The EC shall appoint an ad-hoc electoral committee consisting of Six (6) non-executive



members, of which the general Assembly will choose (3) of the selected members, who shall have the responsibility of overseeing general elections

- ii. All executive officers shall be elected by the general membership
- iii. Elections shall be held every **four (4) years** during an annual convention
- iv. All elections shall be by online open poll voting system before the Annual General Meeting or as stated by the Electoral Committee..

Section II: Candidates for office

- i. A candidate for any office shall be a member in good standing. At minimum, he/she must have paid all dues to date and have an attendance record of 60% or better at meetings. Both financial and non-financial members have the right to vote.
- ii. Only financial members who completed their course of study at the school without being expelled shall be entitled to be presented for elections into the EC.
- iii. A candidate for election must have been a financial member for a minimum of two (2) financial years, but for the post of President or the Secretary, a minimum of three (3) years. For this purpose the financial period shall start 1st January and ends 31st December.
- iv. A financial member may seek an office or be nominated by another financial member
- v. Members in Diaspora cannot contest for the post of President, Secretary, Treasurer and Financial Secretary.

Section III: Tenure of Officers

- i. Elected officers shall be sworn in and assume authority during the closing ceremony of an annual convention
- ii. The term of office shall be **four (4) years** for a maximum of **two (2) consecutive terms**.
- iii. No executive member shall hold two (2) elective offices simultaneously.
- iv. An executive officer may be re-elected to another office upon completion of two (2) consecutive terms.

Section IV: Removal of Executive officer

- i. Any elected or appointed member of the EC may be removed from office by a simple majority vote at a general meeting
- ii. The following shall constitute offences or grounds for removal
 - ✓ misappropriation or embezzlement of funds and /or other assets of the association
 - ✓ violation of the association's constitution and by-laws
 - ✓ publication or dissemination of any printed or electronic matter which misrepresents the association or brings its integrity into disrepute



- ✓ use of privilege members' personal information for personal benefits or fraudulent purposes
 - ✓ use of privilege position to seek an illicit relationship/affairs with any student of AIHS
 - ✓ refusal to pay annual dues for a period of six (6) months or any special assessment or levy agreed by the membership
 - ✓ Consistent refusal to participate or absent in planned activities of the association without valid reasons.
- iii. Any financial member in good standing, supported by at least any other four (4) members in good standing or by two (2) members of the EC, may request the removal of an officer through a written notice to the president and/or secretary at least two (2) weeks before a regular meeting of the EC.
- iv. A designated ad-hoc committee appointed by the EC shall give any officer whose removal is deliberated a due hearing. The committee's findings and recommendations shall be presented to the EC for proper action at a general meeting.

ARTICLE IX: MEETINGS AND PROCEDURES

Section I: Regular General Meetings:

- i. Shall be held every three (3) months i.e quarterly, on dates and by a medium to be determined by the general membership.
- ii. The AGM/ convention shall be the final regular general meeting for the financial year. This shall be held in the month of December; on the date and in a city and location as may be determined by the membership.
- iii. Emergency or special meetings may be convened by the president at any time or upon the written request to him/her.
- iv. Meetings shall be conducted in English language.
- v. Meetings other than the AGM/ convention may be held by telephone conferencing, streaming video or by any other acceptable technology.
- vi. In meetings, decorum shall be observed and every member treated with mutual respect.
- vii. During meetings especially by teleconferences, extraneous discussions shall be minimized or deferred to the end of the meetings.
- viii. Notices for general meetings shall be disseminated by emails, text-messages, association's website and popular social networks (such as WhatsApp, face book etc.)
- ix. For documentation purposes; any member who envisages his/her absence from any meeting shall notify the secretary by writing via email, text messages or group chat



room, at least 24 hours before the commencement of the meeting otherwise will be counted as being absent.

Section II: Executive Committee Meetings:

- i. Five (5) members of the EC shall form a quorum with the president or any officer designated by the president in attendance.
- ii. Regular business meetings of the EC shall be held every two (2) months through an appropriate acceptable technological medium.
- iii. The president or his/her designated officer may at any time, or upon the written request to him/her, call special or emergency meeting of the committee. Such a call shall designate a date, time, medium and purpose.

Section III: Committee Meetings:

- i. Regular business meetings of committees shall hold no less than once every 2 months.
- ii. The presence in person of the chairperson or any member of the committee designated by the chairperson in writing (via email or group chat room) and any two (2) other members of the committee shall form a quorum.
- iii. The chairperson may at any time, or upon written request call a special or emergency meeting of the committee. Such a call shall designate a date, time and most acceptable method to such members and the purpose of the meeting

ARTICLE X: FINANCES

Section I: The association derives its operational income from:

- i. There shall be no registration fees for Members and Annual dues of N12,000, i.e N1,000 per month (payable monthly, quarterly, bi-annually or annually) or as determined by the EC and approved by the membership.
- ii. Fund-raising, charitable contributions and other means deemed appropriate by the EC and approved by the membership may be made to meet administrative costs of the association and projects the association may embark on.
- iii. Any member indebted to the association at the time of vote or any time at which the question of good standing is raised, shall automatically forfeit the privileges to be voted for by virtue therefore and be considered for all purposes as not in good standing so long as such debts remain unpaid. However, if a financial member agrees to pay and pays all debts of another non-financial member, such a one shall be free from debts and thereby be qualified to contest for any position and be voted for and also entitled to constitutional rights.



Section II: Controls and Accountability

- i. The association shall operate and keep its funds in one (1) or two (2) separate accounts; a project/charitable account and an operational/administrative account
- ii. The project and operational account shall be strictly operated by cheque only.
- iii. Withdrawals by cheque from the association's bank accounts shall be done under the minimum of two signatories; the President and either the Treasurer or the General Secretary.
- iv. This **98 set alumni** is not a profit making organization, so every contribution should be stated for all members to see and also know what it is used for, for transparency and accountability sakes.
- v. The personal information of members, such as date of birth, social security numbers, addresses, phone numbers and all account details shall be protected by all officers of the association having such privilege information in the course of their duties

Section III: Auditing of Accounts

- i. The EC and the general house shall appoint three (3) auditors to audit the association's account twice every year. The auditors must be an accountant or a professional Auditor in the banking industry and also a member of the association.
- ii. The auditors shall have unfettered access to all books and accounts of the association; shall examine the annual return and verify it with the accounts, vouchers, deeds and documents of title for the whole year to which the annual report relates and shall either sign it as found by them to be correct, duly vouched and in accordance with the law or specially report to the membership in what respects he/she finds it incorrect, unvouched, or not in accordance with the law.

ARTICLE XI: STANDING COMMITTEES

Section I: The president with the approval of the EC shall make appointment into the following standing committees

- ☐ Membership
- ☐ Finance
- ☐ Project
- ☐ National Convention/Reunion
- ☐ Mentoring
- ☐ Constitution/By-law



Section II: Membership Committee (MC)

- i. Shall be responsible for recruiting new members, membership retention and executing membership services
- ii. All regional ambassadors of the association shall be members
- iii. A representative of each branch shall be a member.

Section III: Finance Committee (FC)

- i. Shall ensure the development of the annual budget of the association. Review the financial status of the association on an ongoing basis.
- ii. Develop a plan for fund-raising and other financial activities for the coming year.
- iii. Make recommendation regarding the management and disposition of funds.
- iv. The chairperson shall make a report at each EC meeting and shall convene a meeting of the committee prior to each EC meeting.
- v. Shall be composed of at least five (5) members. The Financial Secretary shall be a member. At least two (2) members shall be selected from the EC by the President. The President may appoint members from outside the EC.

Section IV: Project Committee (PC)

- i. Shall be responsible for the research, initiation and implementation of the association's projects, programs and activities.
- ii. The president shall be a member of the committee.
- iii. Shall be up to date with activities and projects been implemented by other branches world-wide.

Section V: National Convention/Reunion Committee (NCRC)

- i. Shall consist of as many members as the president considers necessary to ensure a successful annual convention/reunion event.
- ii. The duties of the NCRC shall be to make all arrangements for the annual convention. Shall be responsible for all logistics involved in organizing a successful convention/reunion including recommending appropriate theme, keynote speaker/s and special guests to the EC for final approval
- iii. Shall include two members of the EC and other members selected by the president
- iv. The local organizing committee (LOC), comprising members from the hosting state, shall be constituted once the venue of the convention is determined and announced and shall work with the NCRC in laying the groundwork for convention including suggesting local hotels and tourist sites. Final decision on the official convention location shall be made



solely by the EC

Section VI: Mentoring Committee (MC)

- i. The MC shall seek and match interested students with esteemed members or other non-resident great minds who are leaders and successful in their various professional fields and career.
- ii. The committee shall help in providing information on career guidance, study and scholarship opportunities to AJIFHS students.
- iii. Shall monitor and ensure the integrity of the mentoring programs.

Section VII: Constitution/By-Law Committee (CBLW)

- i. May initiate or receive from members proposals for changes in the constitution or By-Laws and shall make recommendations as provided for in the By-laws.
- ii. Shall show an expert opinion when the question arises on the interpretation of this constitution.

ARTICLE XII: AMENDMENTS

- i. Any member or members can propose amendments to the constitution.
- ii. All proposals for amendment must be submitted in writing to the CBLW at least three (3) months before the national annual convention.
- iii. Any proposed amendment to this constitution shall be deliberated and voted upon by the general membership during the annual convention.
- iv. The constitution shall only be amended by at least a two-third (2/3) vote of all active members of the association present at the annual convention.

ARTICLE XIV: DISSOLUTION

- i. This association shall exist perpetually unless dissolved according to law.
- ii. Dissolution shall be approved by a two-third (2/3) majority vote of active members present at a special general meeting, summoned for this purpose.
- iii. In the event of dissolution, there remains after the satisfaction of all debts and liabilities, any property whatsoever, shall not be distributed among members, but shall be transferred to other organizations or institutions, having similar objects and such institutions and organizations are prohibited from distributing same to their members to an extent the law imposed on Ajeromi Ifelodun High School, 1998 Set.



ARTICLE XV: PROHIBITED ACTS

- i. Notwithstanding any other provisions of these articles, this association shall not carry on any other activities not permitted to carry on.
- ii. No substantial part of the association shall carry on any propaganda, or otherwise attempt to influence legislation
- iii. This organization shall not participate in, or intervene in any political campaign on behalf of any candidate for public office in Nigeria and diaspora.

ARTICLE XV1: MEMBERS RIGHTS

i. The Association shall send a minimum of two persons to attend the wedding, child dedication and burial ceremony of a member(s). To enjoy this benefit, the member shall be financially up to date.

Upon attending the ceremony, the member shall be presented with following worth of gift or cash:

a. Wedding:

- Financially up-to-date member ₦50,000 plus freewill donations plus a whole day celebration on whatsapp platform.
- Non-Financial Member no benefit but freewill donation plus complete deduction of dues plus a whole day celebration on whatsapp platform..

b. Burial ceremony:

- Member, Member's Spouse, Member's Father & Member's Mother;
- Financially up-to-date member ₦50,000 plus freewill donations plus a whole day of posting condolences on whatsapp platform plus visitation by members.
- Non-Financial Member no benefit but freewill donation as agreed by the general house plus complete dues deduction for the number of years owed and as agreed plus a whole day of posting condolences on whatsapp platform plus visitation of members.

c. Sickness:

- A sick member that is financially up-to-date, shall also be morally supported in a case of life threatening illnesses such as Cancer, brain damage or accident that led to partial or permanent disability, such a member will be entitled to a medical support limit of ₦50,000 plus freewill donation.
- Non-Financial Member, no benefit but freewill donation plus complete dues deduction.

d. Birthday:

- When Members attain a golden age of 50years, a financially up-to-date member will be accorded the right of ₦30,000 plus freewill donation plus a whole day celebration on the whatsapp platform.
- Non-Financial member, no benefit but a whole day celebration on the whatsapp



platform.

The EC shall have the authority to evaluate and authorize the payment of the above entitlements upon the approval by the general membership at a regular or special meeting.

ARTICLE XVII: Code of conduct

Disciplinary measures to be taken in some situations for first, second and third-time offenders, such as:

1. When a member uses immoral/inappropriate/abusive/threatening language/word/s against fellow members.
2. When a member posts immoral contents on the general whatsapp platform.
3. When a member leaves the group whatsapp platform without excuse.
4. When a member defrauds, illicitly coerce another member to collect money.
5. Any Member who instigates chaos to cause an intentional division in the general platform.
6. Any member who defames another member/s (Character Assassination)etc., shall be determined by the general assembly and will be approved by the Executive Committee.

INTERPRETATION

Ajeromi Ifelodun High School, 1998 Set is defined as: “Any student who enrolled at Ajeromi Ifelodun High School and completes the prescribed certificate courses in 1998 and spent at least one academic session”.

COMMENCEMENT

This Constitution came into effect on 01 January 2016 and served till May, 2024.

The first review and amendment took place between the months of June-September, 2024.

THE SCHOOL SONG

*“Ajeromi Ifelodun High School! School ordained by God.
Ajeromi Ifelodun High School, it is our precious name.
The aim here is to build life, the aim here is to build*

heart, heart flexible and accommodating. Life magnanimous and great. So that we make Africa greater, moulders, mould us, mould on. Moulders, mould us, mould on."